

December 2003

Attendees and Area Announcements listed after minutes.

Fellowship Application Deadline Extended

The application deadline for the next class of the Epidemiology track of the IHS Injury Prevention Specialist Fellowship closed at the end of November. The pool of applicants received by the deadline was too small to proceed with selecting a class.

Yesterday I held a conference call with Nancy Bill, new IHS Injury Prevention Program Manager; Larry Berger, Fellowship Academic Director; Bobby Villines, EHSC; and Helen Andon, IP Tribal Steering Committee Chair to discuss options and make recommendations on how to proceed with the Fellowship this year.

The options we weighed included:

- Cancel the Fellowship this year.
- Extend the application deadline and recruit additional applicants.
- Offer a second Program Development Fellowship class this year with a winter announcement and recruitment for class members.
- Proceed with the small class.

We weighed the options and unanimously agreed we do not want to cancel the Fellowship again. We agreed on a few short-term and long-term recommendations that will hopefully avoid cancellation this year and future years:

- Extend the IHS Epidemiology Fellowship recruitment and application deadline to **January 30, 2004**.
- Relax the prerequisites for this year. Introduction to Injury Prevention (Level I) is required. Applicants that have not completed additional IP courses will be considered if their application is accompanied with a letter for their Area Injury Prevention Specialist that attests to the applicants extensive interest and experience in injury prevention and the applicants ability to successfully complete a Fellowship project. A Bachelor's degree is still required.
- Encourage Area's to consider non-IHS applicants like state and federal partners in injury prevention. A strong recruiting point for non-IHS applicants, IHS covers the tuition costs for the 3-week University of Michigan Epi courses.

The long-term recommendations:

- Begin work to merge the Epi and Program Development tracks to have them offered concurrently next time the Fellowship is announced. This recommendation has been under consideration for since the Fellowship revision process was started a few years ago. The group was unanimous in the view that we have reached the time to act on this recommendation.

The group felt extending the application deadline will result in enough additional applicants to offer the Fellowship this year. I have contacted some Area IPS already to discuss potential additional applicants. Please take some time to make visits or phone calls to potential applicants.

<http://www.ihs.gov/MedicalPrograms/InjuryPrevention/Callforapps04.pdf>

<http://www.ihs.gov/MedicalPrograms/InjuryPrevention/2004app.pdf>

There are 2 Introduction to IP Courses scheduled this spring, both courses project space for students:

April 13-16 in Oneida, Wisconsin

April 27-30 in Spokane, Washington

Advanced IP Course Planning

The new Advanced IP course is scheduled for February 10-13 in Phoenix. At this time we have **24** registered for the course. A milestone, we will be able to hold the new course.

March Instructor's Workshop

The EHSC announcement for the workshop came out from EHSC week. IP staff are reminded to register for the course.

INJURY PREVENTION COURSE INSTRUCTORS WORKSHOP: (12950)

This workshop is aimed at current and future Injury Prevention Course instructors. During this 3-day workshop, various teaching techniques will be discussed to better qualify staff to participate in the various Injury Prevention Courses, as well as providing them with the information necessary to act as a lead instructor for the courses.

Who should attend: Environmental health or injury prevention personnel who may participate as an instructor in any of the injury prevention courses.

Course Length: 3 days Continuing Education Units: Available

Objectives:

* To provide environmental health and injury prevention personnel with the latest injury prevention course materials and information on the most effective training techniques.

Date and Location: March 15-19, 2004 Nashville,
TN

New Part I & II Projects

Grants Management has completed the notice of Grant Awards to the new part I and II projects.

There are several approved but unfunded Part I and Part II proposals from this year's announcement. HQE is exploring the possibility of funding a few more Part II and possibly more Part I proposals. If it is a go, it will be done by the end of Jan.

CDC Announcement Update - David Wallace

CDC received 14 proposals, reviewed 12, and will make recommendations on funding 3 in January. The objective review board was held last week. Some very good proposals were reviewed. One comment, the best proposals very clearly had involved collaboration with IHS staff in their preparation

EMSC Update

This week a planning meeting was held with IHS and HRSA staff involved in the new IHS EMSC program. The meeting was a good orientation/planning session for Betty Hastings. One of the outcomes of the meeting was the establishment of monthly coordinating calls with HRSA, IHS-IP, and IHS-EMS to help keep initiatives on track.

Annual NHTSA Report

Awaiting distribution.

Reimbursements

Reimbursements for training and travel support were sent to Area's last week. A note was sent to each Area IPS was to receive a reimbursement. Area OEHE Director's reported receiving Advice of Allowances this week. You may want to alert your OEHE Director.

IP Program Management Transition Issues

Nancy Bill starts as the new IHS Injury Prevention Program Manager in January. She visited HQE on an orientation visit in Dec. A transition plan has been prepared to begin briefing on the status of initiatives. UNC staff are visiting the second week of Jan to plan for the March Evaluation report and will include a briefing on the initiatives they are working on for IHS.

Next Call

Next call will be held **January 15, 2004** at 2:00 pm Eastern time. Conference call numbers are the same for each call:

Phone Number: **888-323-7711**

Pass Code: **85538**

Leader: **Nancy Bill**

Participants and Area Announcements

Aberdeen: Not on the call.

Albuquerque: Jerry Lee. Thank you to Jerry for helping with logistics for the June meeting.

Anchorage: Ryan Hill. Ryan discussed the recently held Alaska Health Summit. David Wallace and Richard Malone were presenters.

Bemidji: Diana Kuklinski, Sherry King. Diana introduced Sherry. Sherry started in Bemidji in November, her duties will include helping in injury prevention.

Billings: Had a scheduling conflict, couldn't be on the call.

California: Robert Newsad. The Redding District Sanitarian position will announced to be filled in February. Applicants with injury prevention experience are encouraged to apply.

Nashville: Not on the call.

Navajo: Not on the call.

Oklahoma: Harold Cully. Harold attended the Public Private Fire Coalition meeting last week for HQE. The coalition is a partnership formed by CDC, CPSC and US Fire Admin with the goal of eliminating home fire deaths. IHS is a new partner. For more information visit: <http://www.firesafety.gov>

Phoenix: Myrna Buckles.

Portland: Russell Graham.

Tucson: Had a scheduling conflict, couldn't be on the call.

Environmental Health Support Center: Bobby Villines.

CDC, NCIPC: David Wallace

Rockville: Alan Dellapenna